

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 10<sup>th</sup> day of February, 2026, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Matt Guilfoil – Councilman  
Aubrae Lamparella - Councilwoman  
Michelle Finley – Town Clerk

Also present in person: **Sean Murphy**-Highway Superintendent, **Cadin Lloyd**- Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Ed Hemminger** – Planning Board Chairman, **Adrian Bellis** – Planning Board Member, **Bill Davis** – MRB Group, **Karen Freeland** – W&S employee, and **Denise Kasper** - resident

Also present by telephone/video conferencing were: **Michael Phillips** – resident and **John Piper** – Town Consultant

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Bowerman** and seconded by **Councilman Herendeen** that the minutes of the January 27, 2026, regular Town Board Meeting, that were previously given to members for review, be approved. All Voting “Aye” (Herendeen, Bowerman, Guilfoil, Lamparella, and Ingalsbe). Motion **CARRIED**.

**PUBLIC HEARINGS: None.**

**PRIVILEGE OF THE FLOOR: None.**

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

**Water & Sewer:**

1. Final Clarifier sludge to the polymer blending unit VFD to provide better fine-tuning capabilities of BFP.
2. Continue coordinating with Stark Tech to test hot water heating loop and bring Digester #2 heat exchanger online.
3. BFP sludge feed box gearbox has been replaced.
4. Continue to sludge haul 2 days x 2 loads per week.
5. Obtaining pricing for in-house replacement of skirting for North Final Clarifier to bring back online for a detention time/settling improvement.
6. Flush of Bio tower #3 has been completed.
7. Bio tower 1, pump #2 needs to be rebuilt.
8. Routine pumpstation maintenance and repairs are ongoing.
9. Disassembly of the old RBC is complete, backfill is complete, waiting for snow to melt to cleanup area.
10. Site meeting at Gorbelt to kickoff potential SIU permit discharge process waste.
11. Pushed back snow piles at all pumpstations.
12. Plowed and shoveled out fire hydrants and PRV vaults.
13. Entering watermain break information into the new GIS mapping layer.
14. Addressed resident complaint of plugged sewer at 6355 Lambert Drive.
15. CAT 310 excavator to Milton CAT for warranty repair of leaking heater core.
16. Repaired watermain break at 6191 Buckskin Drive.
17. Sewer flow monitoring meeting with MRB Group.
18. Replaced broken curb stop valve at 5923 Green Road.
19. Changing the monthly drinking water sampling plan from weekly to the 1<sup>st</sup> and 3<sup>rd</sup> week to be in-line with the City of Canandaigua concurrent systems, notified DOH of the change.
20. Reviewed Woods at Valentown Phases 2,3,4 preliminary plans and provided comments.
21. Began process of resuming COVID in wastewater sampling in response to resident requests.
22. ¾” meters for annual Badger Meter order have been received.
23. Assisted the Town of Manchester Water Department with locating a watermain break.
24. Discussed resolutions on agenda.

**Highway:**

1. Plow and salt roads.
2. Truck #11 went to Regional to get exhaust system worked on, under warranty.
3. Plowed sidewalks.
4. Replaced snow fence on County Road 28 bridge.
5. Fixed mailboxes.
6. Mixed Salt.
7. Discussed one resolution on agenda.

**Parks:**

1. Waiting on parts to fix heat in basement of townhall.
2. Discussed: Liftgate on P-2, in need of replacement; Tool Cat is at DJM Bob Cat per Kyle, has a hydraulic leak and fuel injector leak and to do repair the cab needs to be removed.
3. New employee started yesterday, still have a vacancy left to fill.
4. No resolutions on agenda.

**Town Operations Committee: Councilman Bowerman reported:**

1. Report is filed in the Town Clerk's Office and posted on the Town's website.
2. One resolution on the agenda for grant application.
3. Farmington Meadows Incentive Zoning – SEQR documents were distributed to the involved and interested agencies, comments are due by February 20<sup>th</sup>. Planning Board will approve to be designated lead agency at their March 4<sup>th</sup> meeting.
4. Fish Solar project – Staff still reviewing the information received from the applicant. No date set with the Planning Board yet.
5. Powerhouse Solar on Rt. 96 – still waiting for information that the town requested, once received, they will continue the review of that project.
6. Farmington Fire Station 2 project – Planning Board accepted the application for a special use permit and preliminary site plan approval. Public hearing will take place at their March 18<sup>th</sup> meeting.
7. NYS DOT is continuing to work on intersection traffic signals and pedestrian crossings along Rt. 332. Pedestrian signs were put in, they do not require the town to make sidewalk connections at all the intersections but as part of the TAP grant the town would like to complete as many as they can, so they are applying for another TAP grant.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Victor Farmington Ambulance Report – 131 calls, handled 2 mutual aid calls out of the 4 received, 226 transfers to date.
2. County meetings – tomorrow Government Operations and Weights and Means Committee, then next Thursday is County Board of Supervisor's meeting.
3. Channel 13 news reported that the Town of Medina to delivery of a new firetruck and it does not fit in the firehall. He added that is one of the reasons that the Farmington Fire Department has done a project with MRB Group for the expansion of Station 2.

**Highway Superintendent Sean Murphy reported:**

1. Salt Update – to date they have received 2,185 tons of salt, waiting on an order of 310 tons to finish off the 500 tons ordered a couple of weeks ago, and will be placing one more order of 500 tons, then we will have ordered the 70% allotment that is required but they will still have 1800 tons, so they will not be going over their salt allotment for the year.
2. Removed all the snow from the cul-de-sacs. Removed snow off the bridges as well.

**Town Clerk Michelle Finley reported:**

1. Taxes – collected over 12 million so far.
2. Three weddings scheduled for this month.
3. Interviewed 5 people for the Deputy Town Clerk position.

**Water & Sewer Superintendent Aaron Bissell reported:**

1. Working on getting various quotes for various repair items at the WWTP.
2. Working on some corrections in the GIS system.
3. Three staff members have expressed interest in obtaining their CDL.
4. They did a valve replacement that inadvertently affect Redfield Drive, they discovered that another valve was closed in the system that they were not aware of, apologized to the residents of Redfield Drive for any inconvenience that it might have caused them.
5. Took delivery of new equipment.
6. Approximately 300 shut-off notices were sent out.

**Code Enforcement Officer Cadin Lloyd reported:**

1. Conducted interviews for Code Enforcement Officer position.
2. Reviewing the 2025 building code updates.
3. 44 building permits issued last month and 8 fire inspections.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report is filed with the Town Clerk's Office and posted on the Town website.
2. Villager Construction project photos, two buildings are up right now.

**Assessor Donna LaPlant reported: None.****Town Engineer Bill Davis reported:**

1. Update on Brickyard Road Tank- still have some closeout items to be done, waiting for final restoration work is completed.
2. County Road 8 watermain project – received survey back, working on design for next phase.
3. Received grant for MS4 mapping, waiting on contracts.
4. Provided programming for the Parks Maintenance Building.
5. Working on year end reporting.

**Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- DeHollander project, and see the sketch plan for the new McDonalds, and a partial release of a letter of credit for Farmbrook 7a and 7b.

**Zoning Board of Appeals, Thomas Yourch reported: None.****Recreation Advisory Board, Bryan Meck reported: None.****Recreation Director Mark Cain reported:**

1. Summer Recreation- getting fields ready

**Ontario County Planning Board Member reported: None.****Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.**

Supervisor Ingalsbe reminded everyone that Donna is retiring in April. If anyone is interested to contact him.

**Swap Shop Update: Supervisor Ingalsbe reported: None.****Agricultural Advisory Committee Chairman Hal Adams reported: None.****COMMUNICATIONS:**

1. Letter to Danielle LaPierre of Harter Secrest & Emery, LLP from the Director of Development. Re: Certified Planning Board Final Site Plan Resolutions Approval – Loomis Road Industrial Park.
2. Letter to the Town Supervisor from Kymberlie Kutzler of Netier. Re: American Tower Lease.
3. Letter to the Town Supervisor from Amanda Lefton of the NYS DEC. Re: Nonpoint Source Planning Grant Number 150454 Town of Farmington MS4 Mapping.
4. Letter to the Town Supervisor from Geri Cordano of The General. Re: Accident on December 15, 2025 involving a fire hydrant.
5. Letter to the Town Supervisor from Cannon, Heyman & Weiss, LLP. Re: Pintail Crossing Deed Dedication.
6. Letter to the Town Supervisor from Lauren Kolb of Mercy Flight Central. Re: Thanks for support.
7. Letter to the Town Supervisor from Rebecca Bellard of the NYS Department of Taxation and Finance. Re: 2026 Tentative Special Franchise Full Values.
8. Certificates of Liability Insurance from: Expert Environmental & Construction Group, LLC; Champion OPCO, LLC; Village of Manchester and Village of Manchester Fire Department.
9. Certificates of Workers' Compensation Insurance from: Reid Petroleum, LLC.

**REPORTS & MINUTES:**

1. Highway Public Works Report – January 27, 2026
2. Parks Public Works Report – January 27, 2026
3. W&S Public Works Report – January 27, 2026
4. Town Operations – Building Department – January 27, 2026
5. Town Operations Report to Town Board – January 27, 2026
6. Planning Board Meeting Minutes – January 7, 2026
7. Planning Board Meeting Minutes – January 21, 2026
8. Farmington Senior Citizens Meeting Minutes – January 19, 2026
9. Monthly Report – Judge Lew – January 2026
10. Monthly Report – Judge Thomas – January 2026
11. Ontario County Sheriff Traffic Report – January 2026
12. Building Department – New Permits Report – January 2026
13. Building Department – Complaints Report – January 2026
14. Building Department – Inspection Report – January 2026
15. Building Department – New Construction Report – January 2026

**ORDER OF BUSINESS:****RESOLUTION #79-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION APPOINTING MATTHEW BROWN AS A MEMBER OF THE RECREATION ADVISORY COMMITTEE**

**WHEREAS**, David Allen has submitted his resignation from the Recreation Advisory Committee; and

**WHEREAS**, Matthew Brown has shown interest in filling a vacancy on the Recreation Advisory Committee; now therefore

**BE IT RESOLVED**, that the Farmington Town Board appoints Matthew Brown as a member of the Recreation Advisory Committee for a term effective February 11, 2026 through December 31, 2029; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Accountant I, the Recreation Advisory Committee Chairwoman, and the Town Supervisor.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #80-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION RECALING AND AMENDING RESOLUTION #71-2026 AUTHORIZING THE ADVERTISEMENT AND THE BID OPENING DATE FOR THE ANNUAL WATER & SEWER PARTS BID**

**WHEREAS**, the Town Board passed Resolution #71-2026 at their January 27, 2026 Town Board Meeting authorizing the advertisement and the bid opening date of February 5, 2026 for the annual Water & Sewer parts bid; and

**WHEREAS**, the Water and Sewer Superintendent with this resolution changes the Bid Opening Date to February 17, 2026; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington acting on behalf of the Farmington Water and Sewer District hereby authorizes the town clerk to advertise the bid with a bid opening date being held February 17 at 10:00 AM at the Town of Farmington Town Hall located at #1000 County Road 8, Farmington New York; and

**BE IT FULLY RESOLVED**, that the Town Clerk provides a copy of the resolution to the Water and Sewer department and the Supervisor's office.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #81-2026:**

**Councilman Guilfoil** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**RESOLUTION AUTHORIZING THE HIRING OF A FIRE MARSHAL**

**WHEREAS**, the Town Board authorized the hiring of a Fire Marshal and/or Code Enforcement Officer at their October 28, 2025 Town Board Meeting per Resolution #365-2026; and

**WHEREAS**, the Town has received several applications approved by Ontario County and conducted interviews and Patrick Hudson is the preferred candidate; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the hiring of Patrick Hudson as Fire Marshal to fill the vacancy effective on or about February 15, 2026 at a rate of \$29.00 per hour; and

**BE IT FURTHER RESOLVED**, that the Town Clerk supply a copy of this resolution to the Building Department, the Accountant I and the Confidential Secretary.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #82-2026:**

**Councilmen Guilfoil, Herendeen, and Bowerman, Councilwoman Lamparella, and Supervisor Ingalsbe** offered the following Resolution, seconded by **Councilmen Bowerman, Guilfoil, Herendeen, Councilwoman Lamparella, and Supervisor Ingalsbe**:

**RESOLUTION OF SYMPATHY FOR THE COCHRANE FAMILY**

**WHEREAS**, the Town Board was deeply saddened to learn of the untimely passing of Stephen Cochrane on January 31, 2026; and

**WHEREAS**, Stephen was the Father of Zoning Board of Appeals Member, Kelly Cochrane; now therefore

**BE IT RESOLVED**, that the Town Board adopts this resolution extending its sincere sympathy to the Cochrane family and spreading his memory upon the minutes of this board meeting; and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward a copy of this resolution to Stephen's daughter, Kelly Cochrane, and family at 6079 Amber Drive, Farmington, NY 14425.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #83-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR JANUARY 2026**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for January 2026 to the Town Supervisor on February 4, 2026,

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for January 2026 on February 4, 2026,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for January 2026, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Herendeen, Bowerman, Guilfoil, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #84-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**CONFIRMING RESOLUTION AUTHORIZING REPLACEMENT OF LEAF SPRINGS ON KENWORTH HIGHWAY TRUCK #6**

**WHEREAS**, both rear springs needed replacement after the right rear springs broke in half and left side springs were severally deformed and unsafe, and

**WHEREAS**, Thru-Way Spring in Rochester was able to take the truck right in with a twenty-four hour turn around, now therefore

**BE IT RESOLVED**, that the Town Board authorize the Highway Superintendent to pay \$3,850.00 for the parts and labor to make the repair to Truck H-6, to be expended from DA-5130.4 Machinery - Contractual, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward copies of the Resolution to the Highway Superintendent and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #85-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SUBMIT A 2026 ONTARIO COUNTY INFRASTRUCTURE GRANT PROGRAM APPLICATION SEEKING MATCHING FUNDS IN THE TOTAL AMOUNT OF \$1,000,000.00 – TOWN OF FARMINGTON SANITARY SEWER CAPACITY IMPROVEMENTS PROJECT**

**WHEREAS**, the Town of Farmington has been provided notice from Bill Wellman, Chairman Ontario County Board of Supervisors, of a grant opportunity from New York State for counties to partner with local municipalities to assist in funding infrastructure projects and solicits compliant project proposals that the local municipality may wish to be considered; and

**WHEREAS**, the Town has identified, in the 2021 Edition of the adopted Town of Farmington Comprehensive Plan, an implementation action to seek funding assistance to provide for sanitary sewer capacity improvements within the defined Community Center Area of the Town; and

**WHEREAS**, the Town Engineers, MRB Group, D.P.C., has identified a three-component sewer capacity improvement project; and

**WHEREAS**, the Town Engineers have prepared a detailed cost estimate for said capacity improvements totaling \$2,150,000.00; and

**WHEREAS**, the above referenced County Infrastructure Grant Program provides for a maximum grant award of \$1,000,000.00; and

**WHEREAS**, the Town Supervisor has informed the Town Board that the matching funds from the Town totaling \$1,150,000.00 includes \$300,000.00 in funding commitments in the form of cash contributions to the Town for a portion of the three proposed project components, specifically the construction of the Sanitary Sewer Force Main from Pump Station No. 1 to the Town's Interceptor Sewer crossing of Beaver Creek Road, and the remaining \$1,150,000.00 is available from Town reserves; and

**WHEREAS**, the County Infrastructure Grant Program is the only known source of matching grant funds available to the Town to make timely long term sewer capacity improvements.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board does hereby authorize the Town Supervisor to submit the above referenced 2026 County Infrastructure Grant Application to Kristin Voss at the Ontario County Board of Supervisors on or before Tuesday, February 17, 2026.

Discussion: Mr. Brand gave an overview. He stated that it is a 3-phase project. Project is to correct the capacity of the 60-year-old sewer along the southside of Rt. 96, west of Rt. 332, and extending over to the Water and Sewer Plant.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #86-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION APPROVING THE STARTING HOURLY RATE FOR DEPUTY TOWN CLERK POSITION**

**WHEREAS**, Tina Murphy resigned effective January 9, 2026, and

**WHEREAS**, the Town Clerk conducted interviews February 6<sup>th</sup> and February 9<sup>th</sup>, and

**WHEREAS**, the hourly rate will be \$22.00 effective on or about February 17, 2026, now therefore

**BE IT RESOLVED**, that the Farmington Town Board approves the hourly rate for the Deputy Town Clerk at \$22.00 effective on or about February 17, 2026, and

**BE IT FURTHER RESOLVED**, that copies of this resolution be sent to the Accountant I and the Supervisor's Secretary.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #87-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**CONFIRMING RESOLUTION AUTHORIZING THE W&S SUPERINTENDENT TO PURCHASE REPLACEMENT DRIVE FOR GYPSUM MILLS PS-5**

**WHEREAS**, there was a need for an emergency replacement drive and motor at PS-5 found during troubleshooting; and

**WHEREAS**, the Water and Sewer Superintendent has an invoice from Colacino for Replacement Drive VARIABLE SPEED DRIVE, 74.5A, 50 HOP, 460V, IP21/UL TYPE 1 from Colacino for \$9,403.28, now, therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington confirms the authorization from Colacino at a cost not to exceed \$9,403.28; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Bowerman, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #88-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Guilfoil**:

Abstract 3 - 2026

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS** **FROM: J. MARCIANO**

ABSTRACT NUMBER		3	
DATE OF BOARD MEETING		2/10/2026	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	192,942.56	153-162,165,166,168-197,247,248
DA	HIGHWAY FUND	41,243.25	153,158,168,174,175,190,192,198-205
HK	SIDEWALK CAPITAL PROJECT	27,192.72	164
HZ	WOOD DRIVE CAP PROJ	16,861.67	246
HG	CTY RD 8 WATERLINE		
HH	ROUTE 332/96 WATERLINE		
HW	WATER TANK REPAIR		
SD	STORM DRAINAGE	1,279.85	236,248
SF	FIRE PROTECTION DISTRICT		
SL1	LIGHTING DISTRICT		
SS	SEWER DISTRICT	90,565.74	153,157,161,174,175,192,193,195,196,206-237,248
SW1	WATER DISTRICT	102,125.23	153,157,161,174,175,192,193,195,196,212,215,218,219,221,223,224,227,229-232,235,236,238-245,248
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	87.44	167,191
	<b>TOTAL ABSTRACT</b>	\$ 472,298.46	

Supervisor Ingalsbe abstained from Voucher No. 2402026.

All Voting "Aye" (Herendeen, Bowerman, Guilfoil, Lamparella, and Ingalsbe), the Resolution was **CARRIED**.

**TRAINING AT OR UNDER \$100.00:**

- Chris VanOrden and Cameron Knorr to attend the Finger Lakes Water Works Conference on Thursday, February 5<sup>th</sup> at a cost not to exceed \$35.00 per person.

**WAIVER OF THE RULE: None.**

**DISCUSSION:**

1. Received a request to waive the penalty fee for water bill at 5059 Maxwell Road- request was denied.

**EXECUTIVE SESSION: None.**

**NEXT PUBLIC WORKS MEETING:** Tuesday, February 27<sup>th</sup>, 2026 at 7 a.m.

**NEXT TOWN OPERATIONS MEETING:** Tuesday, February 27<sup>th</sup>, 2026 at 9 a.m.

**NEXT BOARD MEETING:** Tuesday, February 27<sup>th</sup>, 2026 at 7 p.m.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:31 p.m., seconded by **Councilwoman Lamparella**. Motion **CARRIED**.

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Michelle A. Finley, MMC, RMC -Town Clerk