

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 10<sup>th</sup> day of March, 2026, at 7:00 PM, there were:

**PRESENT:** Peter Ingalsbe – Supervisor  
Nate Bowerman – Councilman  
Ron Herendeen – Councilman  
Matt Guilfoil – Councilman  
Aubrae Lamparella - Councilwoman  
Michelle Finley – Town Clerk

Also present in person: **Sean Murphy**-Highway Superintendent, **Cadin Lloyd**- Code Enforcement Officer, **Aaron Bissell** – Water & Sewer Superintendent, **Ron Brand** – Director of Planning and Development, **Ed Hemminger** – Planning Board Chairman, **Adrian Bellis** – Planning Board Member, **Karen Freeland** – W&S employee, **Josh Fagner** – Water & Sewer Deputy Superintendent, **Mark Cain** – Recreation Director, and **Brenda Sandy** – resident

Also present by telephone/video conferencing were: **Michael Phillips** – resident and **John Piper** – Town Consultant, **Carol Marvel** – Building Department Receptionist

**APPROVAL OF MINUTES:**

A motion was made by **Councilman Herendeen** and seconded by **Councilwoman Lamparella** that the minutes of the February 24, 2026, regular Town Board Meeting, that were previously given to members for review, be approved. Four Voting “Aye” (Herendeen, Guilfoil, Lamparella, and Ingalsbe), One Abstention (Bowerman). Motion **CARRIED**.

**PUBLIC HEARINGS: None.**

**PRIVILEGE OF THE FLOOR: Brenda Sandy – Running Brook Road resident**

Ms. Sandy asked how long the bids will be accepted for the Wood Drive Bridge project. Supervisor Ingalsbe replied that the bid opening was extended to March 19<sup>th</sup>. Ms. Sandy asked how long after the bid opening will it be before work is started. Supervisor Ingalsbe replied that the normal process is that the bids will be reviewed by the engineers, Fishers Associates, and Ontario County. He stated that the County has helped the town obtain additional funding for this project. He added that it might take 30-45 days to make an award then they would hear from the contractor when they would be able to start. He stated that the reason the town moved the bid opening date because they were getting feedback from some of the bidders were not going to be able to get the actual bridge structure in time for this year. Supervisor Ingalsbe stated that the actual completion date is instead of October of this year is now June or July of next year. Ms. Sandy asked if the bridge will be totally shut down. Supervisor Ingalsbe replied correct.

Supervisor Ingalsbe commented that he talked with the Town Attorney today and in the new section of Pintail, their attorneys have not provided all the paperwork to our attorney so they could open the road and make it public. Ms. Sandy replied that there are stop signs up, Supervisor Ingalsbe commented that the Highway Superintendent did put some up., there are still some crossing signs that need to go up. He added that the town does not know when the road will be made public. Ms. Sandy asked if the bridge will be closed before that, will people be forced to go through Farmbrook like they’re supposed to anyways. Mr. Supervisor replied yes. He stated that they are trying to keep it open as long as possible, Ms. Sandy commented to close it now because there are a lot of people who don’t come out that way. Ms. Sandy stated that someone asked why the town doesn’t just put a culvert there, Supervisor Ingalsbe replied that there is too much water there.

**REPORTS OF STANDING COMMITTEES:**

**Public Works Committee: Councilman Herendeen reported:**

**Water & Sewer:**

1. Continue to coordinate with Stark Tech to test hot water heating loop and bring Digester #2 heat exchanger online.
2. Resumed hauling 2 days x 2 loads per week due to BFP issues and minimal sludge pressed.
3. General cleaning and preparation for NYSDEC onsite inspection.
4. Belt Press Room fan needs to be replaced: review quote. Having issues getting others to quote.
5. Sludge transfer flow meter is no longer operational – obtaining quotes for replacement.
6. Pump Station routine maintenance and repairs ongoing.
7. SCADA integration meeting with Labella, Phoenix-Sentry, Kinsley Power, Town of Victor, and one resident to clarify disturbance boundaries.
8. Prepared to begin work at barchan Dune Rise.
9. Working on rebuilding Carter diaphragm pumps in-house.
10. Manholes for sewer flow meters have been inspected and verified for moving on March 10<sup>th</sup>.
11. Actuator valve in final clarifier pump building is no longer operable and needs to be replaced, gathering quotes.
12. PS-14 (Cobblestone) pumps lost prime due to heavy buildup of grit, grease, and rags in wet well.
13. PS-3 (Hook Road) continues to have issues with the auto-start motor over-cranking during exercise events.
14. Repair watermain break at 6245 County Road 41.
15. Issues with PS service truck.
16. CDL training is tentatively scheduled for mid-late March pending grant notification.
17. CAT hammer maintenance and storage discussion.
18. Repair water service at 201 Heather Lane.
19. Received hydrant meter/backflow assembly from MCWA to use in Town of Victor to fill Vac-truck.
20. Began cleanup/organization of parts and materials along south interior fence line.
21. Repaired watermain breaks at 483 Hook Road and County Road 41 near Wood Drive.
22. Investigated suspected watermain leak on North Road.

**Highway:**

1. Mixed the final batch of salt for the season with Magic Minus Zero.
2. Site prep work for the topsoil structure from “Hybrid Building Solutions”.
3. Patched holes.
4. Started erecting signs in preparation of the Pintail Crossing dedication process.
5. Overnight plow driver rotation has finished for the season.
6. Ongoing maintenance of equipment.
7. Going over the roadside mowers to get them ready for the upcoming season.
8. Discussed resolutions on agenda.

**Parks:**

1. Finishing tables and bench repairs.
2. Cleaned and checked all trucks.
3. Hard surfacing on plow shoes, blades, and snow blowers.
4. Began cleaning up parks.
5. Replaced e-lights at Highway Garage and Salt Barn.
6. Discussed athletic field paint.
7. Discussed replacing exhaust fans motors at the Lodge.
8. Discussed resolutions on agenda.

**Town Operations Committee: Councilman Bowerman reported:**

1. Report is filed in the Town Clerk’s Office and posted on the Town’s website.
2. One resolution on the agenda.
3. Farmington Meadows Incentive Zoning – Planning Board was designated as being the Lead Agency and the Public hearing will continue on March 18<sup>th</sup>.
5. Fish Solar project – located along the north side of Mt. Payne Road. Staff met with the applicant’s engineer last week to determine additional information is needed.
6. Dimension Energy Solar Project/Powerhouse Solar on Rt. 96 – still waiting for information that the town requested, once received, they will continue the review of that project.
7. Farmington Fire Station 2 project – Coordinated Review ended last Friday, no objections to the Planning Board being Lead Agency for SEQR. County Planning Board meets tomorrow night and will make recommendations.
8. Farmington Point Incentive Zoning project – concept plan is located in the back of the room. Approximately 85 acres along the Westside of Rt. 332.
9. Proposal for more flex space along Rt. 332 and Gateway Drive off of the Park-n-Ride.

**Town Finance Committee: Supervisor Ingalsbe reported: None.****Town Public Safety Committee: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. County Meetings – Government Operations and Insurance and Weighs and Means Committee.
2. Parks Department hired two new employees yesterday.
3. Genesee Transportation Council- interviewed and selected a new Director of GTC.

**Highway Superintendent Sean Murphy reported:**

1. Been picking up roadside garbage.

**Parks Department: Supervisor Ingalsbe reported:****Town Clerk Michelle Finley reported:**

1. Taxes – mailed out 311 second notices, 289 are still unpaid.
2. Melanie Wright, New Deputy Town Clerk started March 2<sup>nd</sup>.

**Water & Sewer Superintendent Aaron Bissell reported:**

1. Busy with some watermain breaks, 16 total since the beginning of the year.
2. Received new hydraulic hammer for the excavator. Received specialized training on how to use and store it.
3. Preparing for annual DEC inspection.

**Code Enforcement Officer Cadin Lloyd reported:**

1. 26 permits issued in February.
2. 75 inspections completed in February.
3. 6 Building Safety Inspections.
4. New Fire Marshall started yesterday.

**Director of Planning and Development Ron Brand reported:**

1. Town Operations Report is filed with the Town Clerk's Office and posted on the Town website.
2. Finalizing the draft local law on E-bikes and mopeds. Board should be receiving before the next Town Board meeting.
3. Received a notice today from Cline Road for a subdivision in Victor that would like access from Cline Road in Farmington.
4. Laviano Project – referred to the easels located in the back of the room for anyone who wanted to look at the proposed project.
5. Marrano Project – located on County Road 41, all the lots have been sold and will be developing those lots.
6. Conservation Board has given notice that they will be participating in the clean sweep on a portion of road on Rt. 332 on Saturday, April 11<sup>th</sup> at 9 a.m. and encouraged the board members to join them.

**Assessor Donna LaPlant reported: None.****Town Engineer Bill Davis reported: None.****Fire Chief reported: None.****Planning Board Chairman Ed Hemminger reported:**

1. Next Meeting- 5 items on the agenda- Blackwood project needs additional time, Preliminary Site Plan for the Virtual Church, Preliminary Site Plan for Gateway Drive, looking at the Site Plan Amendment for the Bellis private garage, Sketch Plan conference on Rob Laviano's project located behind the Post Office.

**Zoning Board of Appeals, Thomas Yourch reported: None.****Recreation Advisory Board, Bryan Meck reported: None.****Recreation Director Mark Cain reported:**

1. Easter Egg Hunt will be March 28<sup>th</sup> at 11 a.m.
2. Summer Recreation Program – Registration for Farmington residents will be May 11<sup>th</sup> and 12<sup>th</sup>, from 5:30 p.m. to 7 p.m., and everyone else will be May 13<sup>th</sup> from 5:30 p.m. to 7 p.m. Staff Meeting will be June 6<sup>th</sup>. Program runs June 29<sup>th</sup> through August 7<sup>th</sup>. He has been reaching out to past employees to see who would like to come back so he knows what the hiring needs will be.
3. July 3<sup>rd</sup> Fireworks Celebration – looking for a replacement to play music, Paulsen Baker retired.

**Ontario County Planning Board Member reported: None.****Conservation Board Chairperson reported: None.****Town Historian Donna Herendeen reported: None.****Swap Shop Update: Supervisor Ingalsbe reported: None.****Agricultural Advisory Committee Chairman Hal Adams reported: None.****COMMUNICATIONS:**

1. Letter to the Town Supervisor from Ontario County Sheriff, David J. Cirencione. Re: Town of Farmington, New York, FY 2027 Congressionally Directed Spending and Community Project Funding Program – State Route 96 & Mertensia Road Intersection Pedestrian Access Safety Improvements.
2. Letter to Angela Monachino, resident, from the Town Supervisor. Re: Assessment/Tax increases.
3. Letter to the Town Supervisor from Andrew Troup of Iroquois Job Corps Center. Re: Career technical training and education program.
4. Discover Card Merchant Settlement Class Action Settlement.
5. Letter to David Bruinix, President, 1816 Quaker Meetinghouse Museum from the Town Supervisor. Re: Grant Application to Cynthia Woods Mitchell Fund for Historic Interiors.
6. Letter to the Town Supervisor from Frank Fessner, Chairman, Ontario County Agricultural Enhancement Board. Re: 7. Ontario County Agriculture Appreciate Banquet.
7. Email to Paula Ruthven, Code Enforcement Officer, from William and Barbara Murphy, residents. Re: Withdrawal of request for subdivision at 4995 Rushmore Road.
8. Certificates of Liability Insurance from: Tuff Shed, Inc.; E and V Energy Corporation.
9. Certificates of Workers' Compensation Insurance from: Northrop Fencing LLC dba JN Home Contractor; E and V Energy Corporation.
10. Certificates of Disability and Paid Family Leave Benefits Insurance from: Long Construction NY, LLC.

**REPORTS & MINUTES:**

1. Highway Public Works Report – February 24, 2026
2. Parks Public Works Report – February 24, 2026
3. W&S Public Works Report – February 24, 2026
4. Town Operations – Building Department – February 24, 2026
5. Town Operations Report to Town Board – February 24, 2026
6. Camden Group WWTP Report – February- 2026
7. Planning Board Meeting Minutes – February 18, 2026
8. Conservation Board Meeting Minutes – February 23, 2026
9. ZBA 2025 Summary Report
10. Farmington Volunteer Fire Association Monthly Report – January 2026
11. Farmington Volunteer Fire Association Monthly Report – February 2026
12. Farmington Volunteer Fire Association Annual Report – 2025
13. Ontario County Sheriff Traffic Report – February 2026
14. Planning Board Meeting Minutes – December 17, 2025
15. Manchester Fire Department Incident Run Log – February 2026

**ORDER OF BUSINESS:****RESOLUTION #102-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING A WAGE INCREASE AND BACK PAY FOR RUSSELL DARRAH IN THE WATER AND SEWER DEPARTMENT**

**WHEREAS**, Russell Darrah was hired November 3, 2025 as a WWMA Employee at a rate of \$23.50 per hour; and the current 2026 WWMA starting wage is \$24.00 per hour (copy of 2026 wage chart attached); and

**WHEREAS**, in 2026, there have been 2 new hires and one pending new WWMA hire at a starting wage of \$24.00 per hour. The new 2026 Wage chart would place Russell Darrah in the same WWMA classification as all new hires in 2026; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to provide a onetime retroactive pay for the year 2026 to Russell Darrah to compensate for January 1, 2026 through March 14, 2026 a total of \$208.00. Additionally, The Town Board of Farmington hereby authorizes a \$0.50/hour wage increase for Russell Darrah effective with PR #7 (March 15, 2026) at a rate of \$24.00 per hour which matches the WWMA 2026 wage chart; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting “Aye” ( Guilfoil, Lamparella, Herendeen, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #103-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE TOWN BOARD TO SIGN THE FOURTH AMENDMENT TO THE SEWER CONTRACT**

**WHEREAS**, the Town of Victor and Town of Farmington entered into a Sewer Contract with a ten year term, and

**WHEREAS**, the First Amendment was extending the term to April 21, 2029, and

**WHEREAS**, the Second Amendment incorporated a Management and Billing/Service Agreement with a term until December 31, 2030, and

**WHEREAS**, the Third Amendment was to execute the financing cost of making system improvements to the wastewater treatment facility that would be paid back beyond the terms of the Agreement and the Management Agreement, and

**WHEREAS**, Victor is now financing the cost of making the system improvements to several pump stations, and in order to meet the conditions of financing, the Agreement and the Management Agreement have to have terms at least as long as the financing, therefore be it

**RESOLVED**, the Farmington Town Board authorizes the signing of the Agreement with the Town of Victor as the Fourth Amendment with the terms of the Agreement and the Management Agreement extending both agreements to expire December 31, 2055, and all other terms and conditions shall remain the same unless further modified in writing by either town, and further be it

**RESOLVED**, that copies of the resolution along with the agreement be sent to the Town of Victor, the Accountant and Water & Sewer Superintendent.

Discussion: Councilwoman Lamparella wanted clarification on the extension of the agreement because Victor is signing a new loan note for part of the project that they are doing. Supervisor Ingalsbe stated that the town has three intermunicipal agreements with the Town of Victor now, this resolution to approve signing the fourth agreement for them to go out for bond for their next project. He added that it is pumpstations, County Road 9, pressurized sewer line, which today the Town of Victor received a million dollar from Congressman Morelle. Councilwoman Lamparella commented for the round-a-bout that they plan on doing. Supervisor Ingalsbe stated that a few years ago, pumpstation #11 on County Rd 9, just south of there a line ruptured in the sewer swamp area, the Town of Victor put a new line in extending it out 600 feet, and this next project is continuing it south, stopping just shy of the thruway, they also have pumpstations and generators. Mr. Bissell commented that County Road 9 forcemain replacement, and Pumpstation #19 at Eastview Mall will be the next two projects, they are just not sure in which order. Councilwoman Lamparella commented that she thought they had already done some of it in regard to the generators. Mr. Bissell

commented that they have but essentially all the pumpstations that Farmington operates and maintains for Victor need to be upgraded. He added that they did three overhauls and three pumpstations were upgraded with generators because they did not have them. Councilwoman Lamparella asked if the agreement keeps the Town from changing sewer rates in the future. Supervisor Ingalsbe commented that they coordinate that with the Town of Canandaigua and the Town of Victor. He added that the town just went from \$93 to \$95 per quarter, starting this year.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #104-2026:**

**Councilman Guilfoil** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**CONFIRMING RESOLUTION AUTHORIZING THE HIRING OF TWO LABORERS**

**WHEREAS**, the Parks Department has two vacancies for a Laborer, and

**WHEREAS**, Benjamen Holmes and Kyle Redden have applied for the position and been approved through Ontario County, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Acting Parks Maintenance Supervisor to hire Benjamen Homes and Kyle Redden as Laborers effective on or about March 9, 2026 at a rate of \$21.00 per hour, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Acting Parks Maintenance Supervisor, the Accountant I and the Confidential Secretary.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #105-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING CADIN LLOYD, CODE ENFORCEMENT OFFICER TO ATTEND THE WNY STORMWATER CONFERENCE & TRADESHOW**

**WHEREAS**, Cadin Lloyd, Code Enforcement Officer, has requested permission to attend the WNY Stormwater Conference & Tradeshow on March 31, 2026 at the Buffalo Convention Center, and

**WHEREAS**, the conference cost is \$135.00 per person, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes Cadin Lloyd, Code Enforcement Officer, to attend the WNY Stormwater Conference & Tradeshow on March 31, 2026 at the Buffalo Convention Center at a cost not to exceed \$135.00, and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide copies of this resolution to the Building/Code Department, the Accountant I and the Confidential Secretary.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #106-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR FEBRUARY 2026**

**WHEREAS**, Town Law states the Town Board must approve/reject the Supervisor's Monthly Report, and

**WHEREAS**, the Accountant I submitted the Monthly Report of the Supervisor for February 2026 to the Town Supervisor on March 3, 2026, and

**WHEREAS**, the Town Supervisor approved and executed the Monthly Report of the Supervisor for February 2026 on March 3, 2026,

**WHEREAS**, the Monthly Report has been submitted to the Town Board for approval via email, now therefore,

**BE IT RESOLVED**, that the Town Board hereby accepts the Monthly Report of the Supervisor for February 2026, and

**BE IT FULLY RESOLVED**, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #107-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT IN THE GENERAL FUND**

**WHEREAS**, Resolution 361-2024 authorized the application for the 2024-2025 Justice Court Assistance Program grant and an amount of \$4,324.00 was part of the 2025 budget. The Town was awarded funding in the amount of \$2,360.60; now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the following budget amendment to adjust the revenue and expense line:

Debit: A1110.22 NYS Aid Expense                      \$1,963.40

Credit: A3089 State Aid-Justice

\$1,963.40

**BE IT FURTHER RESOLVED**, that a copy of this resolution be submitted by the Town Clerk to the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #108-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION AUTHORIZING THE ACTING PARKS SUPERINTENDENT TO HIRE NEW YORK STATE FENCE TO INSTALL A NEW GALVANIZED CHAIN LINK BACKSTOP BEHIND THE BASEBALL DIAMOND AT FARMINGTON GROVE PARK**

**WHEREAS**, the Acting Parks Superintendent has attempted to acquire three (3) quotes for a new galvanized fence backstop for the baseball field at Farmington Grove Park, and

**WHEREAS**, the three quotes were requested from New York State Fence, (\$10,075.00); Empire Fence Company, (\$11,300.00), and Upstate Fence, (Provided No Quote), and

**WHEREAS**, New York State Fence has the lowest quote and the charges should be expensed to Parks (A-7110.4), now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Acting Parks Superintendent to hire New York State Fence, Inc. to install the backstop and the price will not exceed \$10,075.00, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward the originals of this Resolution to the Parks Department and Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #109-2026:**

**Councilman Guilfoil** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION AUTHORIZING THE ACTING PARKS SUPERINTENDENT TO PURCHASE A NEW 2024 16' SINGLE AXLE HD TILT DECK TRAILER**

**WHEREAS**, the Acting Parks Superintendent has acquired three (3) quotes for a new 16' single axle HD tilt deck trailer, and

**WHEREAS**, the three quotes were requested from Teitsworth Trailers, (\$5,850.00); The Trailer Center Inc., (\$6,850.00), and Orchard Hill Farm Equipment, (7,999.00), and

**WHEREAS**, Teitsworth Trailers has the lowest quote and the charges should be expensed to Parks (A-7110.2) as allocated in the 2026 budget, now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Acting Parks Superintendent to purchase the new tilt deck trailer from Teitsworth Trailers, Inc., and the price will not exceed \$5,850.00, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward the originals of this Resolution to the Parks Department and Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #110-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Bowerman**:

**RESOLUTION AUTHORIZING THE ACTING PARKS SUPERINTENDENT TO PURCHASE TWO SOCCER GOALS FOR BEAVER CREEK PARK**

**WHEREAS**, the Acting Parks Superintendent has identified the need for two (2) soccer goals for Beaver Creek Park, and

**WHEREAS**, the three quotes were requested from BSN Sports, (\$7,739.99); Anthem Sports, (\$7,796.66), and Kwik Goal, (\$8,775.03), and

**WHEREAS**, BSN Sports has the lowest quote and the invoice should be split 50/50 between Parks (A-7110.4) and Recreation (A-7310.4), now therefore

**BE IT RESOLVED**, that the Town Board authorizes the Acting Parks Superintendent to purchase two (2) soccer goals for Beaver Creek at a cost not to exceed \$7,739.99 plus any additional shipping costs, and

**BE IT FURTHER RESOLVED**, that the Town Clerk forward the originals of this Resolution to the Parks Department and Accountant I.

**Discussion:** Supervisor Ingalsbe stated that Mr. Cain advised him that the Soccer people have enough people that they would like to use the second soccer field. Mr. Cain commented that there are two soccer leagues now, and that the Victor Soccer Club is using the field at Mertensia Park and the new league would like to use the field at Beaver Creek Park.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #111-2026:**

**Councilman Herendeen** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**CONFIRMING RESOLUTION AUTHORIZING SIEWERT TO ORDER A ROTATING ELEMENT TO REPAIR GORMAN RUPP PUMP**

**WHEREAS**, the Water and Sewer Superintendent has authorized Siewert to purchase item 44163-333 Rotating Element (painted White) for PS-14 (Cobblestone); and

**WHEREAS**, the Water and Sewer Superintendent has one quote from Siewert Equipment in the amount of \$8,798.32; Siewert is the sole source for Gorman Rupp pumps; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington authorizes the Water and Sewer Superintendent to purchase the rotating element from Siewert Equipment at a cost not to exceed \$8,798.32 plus any shipping and handling charges; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be supplied from the Town Clerk to the Water and Sewer Superintendent, and the Accountant I.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #112-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Guilfoil**:

**RESOLUTION AUTHORIZING THE ELECTRONIC WITHDRAWAL OF PAYCHEX MONTHLY ANALYSIS FEES**

**WHEREAS**, Paychex withdraws a monthly electronic payment out of the Town of Farmington's General checking account to cover administration costs, and

**WHEREAS**, the administration costs were appropriated in the General 2026 budget expenditure line A1430.4, and

**WHEREAS**, there is \$238.24 in the T & A FSA employee contribution fund which were not utilized by the employees for medical reimbursements will be transferred to the General savings account to offset the FSA administration costs for 2026, now therefore

**BE IT RESOLVED**, that the Town Board of Farmington hereby authorizes the Accountant I to transfer the \$238.24 and complete the monthly Journal Entries to record the electronic withdrawals, and

**BE IT FURTHER RESOLVED**, that copies of this resolution be submitted by the Town Clerk to the Accountant I.

**Discussion:** Councilwoman Lamparella asked what Paychex analyzes, Supervisor Ingalsbe replied that they analyze all the time and attendance, the withdrawals, and making sure everything is correct when they make payments to the employees through out the year. Councilwoman Lamparella commented that it is like a double check, Supervisor Ingalsbe replied correct.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #113-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilman Herendeen**:

**RESOLUTION ADOPTING THE EMPLOYEE HANDBOOK**

**WHEREAS**, the Employee Handbook was last updated January 14, 2025 by Resolution #66-2025; and

**WHEREAS**, a memo (including a copy of the proposed changes) was sent to all employees on February 24, 2026 per the agreement to give a two-week notice to any proposed changes to the Employee Handbook; now therefore

**BE IT RESOLVED**, that the Town Board of the Town of Farmington hereby adopts the Employee Handbook dated March 10, 2026; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide a copy of this resolution to all Department Heads; and

**BE IT FINALLY RESOLVED**, that the Confidential Secretary upload an electronic copy to Paychex Flex for all employees.

All Voting "Aye" (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #114-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**RESOLUTION AUTHORIZING RONALD BRAND, DIRECTOR OF PLANNING & DEVELOPMENT, TO SUBMIT A DRAFT LOCAL LAW ESTABLISHING A PERIOD OF SIX MONTHS FOR A MORATORIUM ON THE ISSUING BUILDING PERMITS FOR ACCESSORY STRUCTURES AS CURRENTLY REGULATED IN CHAPTER 165, ARTICLE V SUPPLEMENTARY REGULATION, SECTION 58 OF THE FARMINGTON TOWN CODE**

**WHEREAS**, staff in the Town of Farmington Development Office has begun drafting amendments to the above referenced Section of Chapter 165, entitled "Zoning Law of the Town of Farmington," that are intended to correct identified concerns with existing regulations; and

**WHEREAS**, changes will permit an enhanced and more easily understood code, to achieve the objectives of the Town Comprehensive Plan and encourage consistent and fair application of regulations pertaining to such land use; and

**WHEREAS**, said amendments would be considered in regard to further enhancing protection of the environment and possible modifications are felt necessary to permit for careful review and approvals of such development that would allow for continued economic development while assuring that such development is compatible with the community and competing land use; and

**WHEREAS**, the Town Board is concerned that approval of expansions to such existing use or approvals of new use under the existing laws could negatively impact the appearance of the neighborhoods in which these land uses would be situate and of the Town as a whole; and

**WHEREAS**, the Town Board desires to ensure that any such additions or expansions to the land use regulated in said Section or approval of such new land use are reviewed under the new regulations and not under existing laws.

**NOW, THEREFORE BE IT RESOLVED**, that it is the intent of the Town Board to temporarily suspend the approvals of all applications for land use currently regulated within the above referenced section, §165-58 of the Town Code of the Town of Farmington.

**BE IT FURTHER RESOLVED**, that such temporary suspension will afford the Town sufficient time to draft amendments to the Town’s Chapter 165 of the Town Code of the Town of Farmington.

**BE IT FURTHER RESOLVED**, that such temporary suspension is to involve a six-month period of time commencing upon the filing of a local law establishing said moratorium with the office of the State Secretary of State and automatically ending, unless extended by Town Board Resolution.

**BE IT FINALLY RESOLVED**, the Town Board does hereby authorize the Town Director of Planning & Development to prepare a draft local law for submission to the Town Board at its next meeting on Tuesday March 24, 2026, at which time the Town Board will consider establishing a formal adoption process for said local law.

**BE IT FINALLY RESOLVED**, electronic copies of this resolution are to be provided to the Town Director of Planning & Development, the Town Code Enforcement Officer, the Town Fire Marshal and the Town Zoning Enforcement Officer.

All Voting “Aye” (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**RESOLUTION #115-2026:**

**Councilwoman Lamparella** offered the following Resolution, seconded by **Councilman Herendeen**:

Abstract 5 - 2026

**TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS**

**TO: MARCY DANIELS FROM: J. MARCIANO**

ABSTRACT NUMBER		5	
DATE OF BOARD MEETING		3/10/2026	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	42,320.78	353-355,357-370,373-392,395-403,409,454-455
DA	HIGHWAY FUND	34,786.51	380,383,384,386,400,404-408,410-416,456
HK	SIDEWALK CAPITAL PROJECT		
HZ	WOOD DRIVE CAP PROJ		
HG	CTY RD 8 WATERLINE		
HH	ROUTE 332/96 WATERLINE	8,515.85	371
HW	WATER TANK REPAIR	692.25	356
SD	STORM DRAINAGE	133.85	444
SF	FIRE PROTECTION DISTRICT		
SL1	LIGHTING DISTRICT	2,537.03	389
SS	SEWER DISTRICT	73,498.28	355,356,370,377,380,383,402,417-445,455,457
SW1	WATER DISTRICT	19,014.63	355,356,370,377,380,383,402,418,419,425,427,429,431-434,439,440,443,444,446-453,455
TA200	<b>PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)</b>	456.69	372,393,394,401,419
	<b>TOTAL ABSTRACT</b>	\$ 181,955.87	

All Voting “Aye” (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**TRAINING AT OR UNDER \$100.00:**

**WAIVER OF THE RULE: No Objection**

**RESOLUTION #116-2026:**

**Councilman Bowerman** offered the following Resolution, seconded by **Councilwoman Lamparella**:

**RESOLUTION AUTHORIZING WAIVING DEVELOPMENT FEES FOR TIMOTHY WILCOX AT 326 RAUSLER ROAD**

**WHEREAS**, Timothy Wilcox resides at 326 Rausler Road for which an application for an area variance by the Zoning Board of Appeals will be submitted; and

**WHEREAS**, Cadin Lloyd, Code Enforcement Officer, has requested the \$150.00 Zoning Board fee be waived; now therefore

**BE IT RESOLVED**, the Farmington Town Board authorizes the waiving of the \$150.00 Zoning Board fee for Timothy Wilcox; and

**BE IT FURTHER RESOLVED**, that the Town Clerk provide a copy of this resolution to Timothy Wilcox at 326 Rausler Road, Farmington, NY 14425, Cadin Lloyd, Code Enforcement Officer and the Accountant I.

All Voting “Aye” (Herendeen, Guilfoil, Lamparella, Bowerman, and Ingalsbe), the Resolution was **CARRIED**.

**DISCUSSION:**

Mr. Bellis commented on the boards approval of resolution 114-2026 stating that the six-month moratorium is during the busiest season for construction time. Supervisor Ingalsbe commented that would be the maximum time. Mr. Bellis commented that it could be less to see where it goes. Supervisor Ingalsbe replied yes and that they were looking at its local law today and anything that meets the current code, accessory structures, 300 sq. ft in a backyard in a single-family home, and they are talking about exempting those type of items. He added that is what they want to put into the moratorium. Councilman Bowerman commented that the six months is a maximum, but their intention is more like late May, they are working on the update now, get the local law, then to the County for them to review. Mr. Bellis asked if it is necessary for a moratorium on accessory structures right now or is it if it fits the code it goes, deal with what comes through. Councilman Bowerman commented that the moratorium would stop them from having issues with proposed structures that are outside of what the code states now and with some previous applications so instead of having a bunch of issues potentially come up they will do this short moratorium will hopefully looking at a two to two and half month's time then get things approved so people can start. Mr. Bellis stated that this came up last Fall when Dan was still here so now the town is going to stop building over the summer. Councilman Bowerman commented that they are hoping to have it done my late May so it would only be a short delay. He added that yes it was identified a while ago but then Dan left, and Augie left to go be a State Trooper and Cadin has been there for quite a while by himself. Mr. Bellis commented that was just a crutch they are using. Councilman Bowerman commented that it is not a crutch and being short staffed is the truth. Mr. Bellis stated that it is now going into the construction season and the town wants to block everyone out so the costs change. Supervisor Ingalsbe thanked Mr. Bellis for his comments. He asked if anyone else wanted to speak, hearing none, he adjourned the meeting.

**EXECUTIVE SESSION: None.**

**NEXT PUBLIC WORKS MEETING:** Tuesday, March 24<sup>th</sup>, 2026 at 7 a.m.

**NEXT TOWN OPERATIONS MEETING:** Tuesday, March 24<sup>th</sup>, 2026 at 9 a.m.

**NEXT BOARD MEETING:** Tuesday, March 24<sup>th</sup>, 2026 at 7 p.m.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:37 p.m., seconded by **Councilman Herendeen**. Motion **CARRIED**.

---

Michelle A. Finley, MMC, RMC -Town Clerk